



Application Package: School Counsellor (m/w/d)

Contract Start Date: August 2024

Employment: Full-time

AMADEUS INTERNATIONAL SCHOOL VIENNA is a vibrant, unique and dynamic IB World School (EY, PYP, MYP, DP & CP) located in heritage listed buildings on a beautiful campus in Vienna. We strive to create a strong sense of community, which allows students to discover their talents during the education process. With a strong commitment to creativity and performance throughout the school, AMADEUS has a dedicated Academy of Music and the Arts. Our excellent boarding facilities host students from around the world as part of a school community of more than 50 nationalities.

RESPONSIBILITIES

- General counselling for students (individually and in groups), depending on the appropriate needs of the students
- Assessment and diagnosis of students, followed by appropriate programme design and individual learning plan development
- Identify students with special needs and make appropriate recommendations and referrals
- Interpret educational psychologist's/other specialist's tests and reports
- Support individual students with a range of social-emotional needs
- Participate in and conduct professional learning experiences for staff which inform and up-skill them in dealing with students at risk in their classrooms
- Liaise where appropriate with the Head of School, Heads of Section and other staff as a consultant for learning and behaviour problems and to improve student learning and wellbeing outcomes
- Work collaboratively and proactively with the relevant faculty, parents, caregivers and other agencies to develop school-based support for students
- Develop and maintain a network of external providers and utilise these on behalf of students at appropriate times
- Be one of the Schools Child Protection Officers
- Respond as part of a team to critical incidents or emergencies
- Adhere to all district health and safety policies
- Ensure that all activities conform to district guidelines
- Maintain records, as required by professional standards (especially according to GDPR) and by the Head of School
- Ensure awareness of the school's support system and how to access it
- Raise awareness of mental illness and promote positive psychological health within the whole school community
- Assist in making recommendations for school curriculum and instructional practices





REQUIREMENTS

Essential:

- Qualified studies: Psychology, Social Pedagogy and/or social work with emphasis in Counselling (at least a Master)
- Already be a confident and enthusiastic Counsellor with experience in counselling students
- Other experience in an educational setting
- Strong command of English as a language of instruction
- Resilience and flexibility
- Valid working permit / permission to work in Austria

Desirable:

- Have 3 years+ of experience in counselling
- Knowledge and experience in an international school
- Additional language(s), German would be an advantage

WHAT WE OFFER

- A welcoming and inclusive work environment with a sense of mission and community
- Long-term employment in an international company
- Ability to be involved in a variety of projects as well as community activities
- Complementary lunch during the academic year

HOW TO APPLY

AMADEUS International School Vienna follows international best practice Child Protection and Safer Recruitment processes. Candidates must be prepared to undergo child protection screening (police records) and appropriate pre-employment/reference checks.

If you are interested in being a part of our dynamic international team, please send your full application by following the below link <https://form.jotform.com/231023807823349>

The position will remain open until filled, early applications are preferred and encouraged.

Thank you for understanding that only shortlisted candidates will be contacted.

