



Application Package: **House Parent-Residential (f/m/d)**

Contract Start Date: August 2023

Employment: Full-time

AMADEUS INTERNATIONAL SCHOOL VIENNA is a vibrant, unique and dynamic IB World School (EY, PYP, MYP, DP & CP) located in heritage listed buildings on a beautiful campus in Vienna. We strive to create a strong sense of community, which allows students to discover their talents during the education process. With a strong commitment to creativity and performance throughout the school, AMADEUS has a dedicated Academy of Music and the Arts. Our excellent boarding facilities host students from around the world as part of a school community of more than 50 nationalities.

KEY RESPONSIBILITIES OF SUPPORT AND LEARNING

- Provide student support and further their personal, moral, physical and intellectual development
- Safeguard and promote the welfare of students in the boarding houses
- Support the Head of Boarding and other House Parents in their roles
- Maintain a positive house culture and be a positive role model
- Liaise and communicate with the Head of Boarding on all matters of boarding student life
- Help with the administration and supervision of the boarding house including after school activities
- Monitor and report the general progress of boarding students to the Head of Boarding
- Manage the boarding house (staff and students) in the absence of the Head of Boarding

REQUIREMENTS

Essential:

- A University degree and the ability to support students' academic progress
- Fun, outgoing, friendly and enjoys working with young people
- Sound judgement
- Excellent command of the English language and is an excellent communicator
- Resilience and flexibility- understands the demands of a boarding environment
- An excellent knowledge of safeguarding young people
- A sound understanding of different cultures





Desirable

- Additional languages (especially German)
- First aid training
- Boarding experience, school or social education work experience
- Experience in the pedagogical/student care field/teaching qualification
- Other skills to contribute to the schools' extra-curricular program

WHAT DO WE OFFER

- A welcoming and inclusive work environment with a sense of mission and community
- The chance to establish a link with a department within the school to gain further relevant experience of an area of education
- Long-term employment in an international company as well as other benefits including longer school holidays
- Ability to be involved in a variety of projects as well as community activities
- Participating in student trips in Austria and/or Europe
- Attractive working environment within an open and warm community
- Accommodation and board on campus
- The salary, depending on qualifications and experience, follows the current salary scale with a minimum gross monthly salary of 2.260,00 EUR (14 times a year) for an employment based on a full-time equivalent

HOW TO APPLY

AMADEUS Vienna follows international best practice Child Protection and Safer Recruitment processes. Candidates must be prepared to undergo child protection screening (police records) and appropriate pre-employment/reference checks.

If you are interested in being a part of our dynamic international team, please send your full application (including CV, supporting cover letter, photo and references) **all in PDF** with the subject **House Parent** to jobs@amadeus-vienna.com

Early applications are strongly encouraged.

Thank you for understanding that only shortlisted candidates will be contacted.

