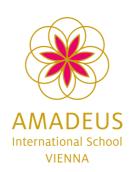
AMADEUS Vienna APPLICATION PROCEDURE CHECK-LIST



CHECK-LIST ITEM	EARLY YEARS CENTRE	PRIMARY SCHOOL	SECONDARY SCHOOL
	(KINDERGARTEN) DAY PROGRAMMI	GRADE 1-5	GRADE 6-11
Application form on OpenApply	x	х	x
Recent (digital) Picture of the Applicant	x	х	x
Copy of Passport	×	х	x
School Reports If applicable, for the last two years	- only if applicable	x Grade 1 – if applicable	x
Confidential School Recommendartion	- only if applicable	x Grade 1 – if applicable	х
Second Confidential School Recommendation		x Grade 1 – if applicable	х
Application Fee Payment (EUR 300)	х	x	x
Trial Day/Assessment	optional	optional	optional
English and Maths Assessment		-	х
Interview	х	х	х
Kindergarten Customer Number (KundInnennummer)	х	-	-
Copy of Residence Registration Form (Meldezettel) Can be provided after the relocation	x	х	x Only for day/non boarding students
(1)	BOARDING PROGRAM n addition to the documer		
Legalized Birth Certificate	-	-	х
Medical Report	-	-	х
Guardianship Form	-	-	x

Format of documents:

The Application is to be completed in English and all documents must be in English or German. In most cases, unofficial translations can be accepted. School reports may require an explanation if no legend is provided. If sending documents via email, please have them <u>in PDF format!</u>